

No. 957-95/XEN-W/2019

Dated: 23-05-2019

From

Engineer-In-Chief,
Irrigation and Water Resources Deptt,
Haryana, Panchkula.

To

All Chief Engineers/GM
Irrigation and Water Resources Deptt,
Panchkula and Delhi.

The Chief Accounts Officer,
Irrigation and Water Resources Deptt,
Panchkula.

All Superintending Engineers
Irrigation and Water Resources Deptt., Haryana

Subject: Important instructions for strict compliance/implementation by field offices regarding floating and processing bids- regarding various clauses of the Standard Bidding Document.

In above context it has been observed that the field offices, despite the instructions communicated to them time and again through meetings and other means, are still following different procedures, while floating and processing the bids on above subject which are contrary to the provisions in the bid document.

This has forced the department to issue formal directions/clarifications regarding understanding of the clauses in Bid Document, so that department may not have to face serious implications while deciding the bids, which may vary from office to office and case to case and are liable to be challenged in the Court of law. The following instructions/directions/clarifications be complied with henceforth so as to bring transparency into system:-

1. Regarding Clause 4.1 of Section 1 (Instructions to Bidders)

Only scanned documents duly signed by the competent authority of department concerned and uploaded on-line in PDF/JPEF format, will be considered, for evaluation of tenders. These documents are required to be signed/self attested by the agency before uploading and shall be certified by Engineer incharge after downloading from web portal.

2. Regarding Clause 4.2 (ii)(A)(b) of Section 1 (Instructions to Bidders)

Work of similar nature means as already prescribed in the Bid Document under clause 4.2(i)(a)(b)(c). The work may or may not have been completed in one year. The completion year of work however, in any case needs to be during the last 5 years.

3. Regarding Clause 4.2 (ii)(A)(c) of Section 1 (Instructions to Bidders)

(a) The items to be included under this clause should be of nomenclature as under and there should be no variation at all.

Earth work.....	Cum
Brick work.....	Cum
Cement Concrete work.....	Cum
Lining work (RCC/CC/bricks/tiles/stone).....	Sqm
Stone work.....	Cum
Pipe line.....	Metre
Structural Steel.....	Qtl.
Fe Steel.....	Qtl.

Strike out the item whose value is less than 15% of Cost of estimate.

Any other major item as per BOQ having value in estimate more than 15% of Cost of Estimate and not covered under above items also to be included. In no case items regarding Electrical work, Public Health Work, Fire fighting work, Gate and Gearing work and other unusual work/item are to be included.

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Such left out items, if in BOQ, be considered strictly as per Clause 4.2 (ii)(A)(d),(e),(f),(g) of Section 1 (Instructions to Bidders) by mentioning only Amount and not quantity.

(b) The quantities as prescribed under clause 4.2 (ii)(A)(c) may have been completed in different years in last 5 years. It is however, mandatory that each quantity should have been completed in one year itself.

(c) The certificate to the agencies regarding execution of work is to be issued by Xen/concerned under his dated signatures and bearing dispatch No. of his office and should essentially contain the following information:-

(1) Name of Work (2) Agreement Date i.e. Date of Start (3) Date of completion (4) Quantity of main items executed (yearwise- from 1st April to 31 March of each year) (5) Total Cost of work done. There should be no delay in issuing the certificate when demanded by any agency.

4. Regarding Clause 4.3 of Section 1 (Instructions to Bidders)

(a) As per clause 13.20.4 of Haryana PWD Code the authority competent to accord technical sanction in conjunction with Engineer-in-Chief is competent to take decision to make slices for better management and competition. Thus after getting the approval of slices if required for a particular work, it is mandatory on the part of Engineer incharge (Xen) to float the bids of all slices together under one tender notice by strictly mentioning therein that the works at S.No. so and so will be considered under Clause 4.3 of Section 1 (Instructions to Bidders) - as package of Contracts and evaluated accordingly. This also needs to be reflected in DNIT.

(b) The tenders for all the slices are **required to be processed simultaneously** by the field authorities to the competent authority in the prescribed format for technical evaluation and thereafter for its financial approval. This action on the part of department will enhance transparency while deciding the bids by the competent authority.

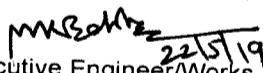
(c) The similar criteria/procedure needs to be considered and applied vice versa also i.e. the works executed by the agencies under aforementioned clause be considered as consolidated single work and be evaluated accordingly. A note to this effect is required to be brought out in prescribed format of comparative Statement against such agencies and their technical bids be evaluated accordingly for **Responsiveness.**

5. General Direction

The prescribed format of Comparative statement (Technical/Financial evaluation) vis a vis the Responsiveness arrived at by Engineer incharge, needs to be duly examined by office of SE and recommended by him before submitting to higher authorities for consideration and approval.

Note:- These clarifications be made part of the bid document and be widely publicized by all Heads of offices.

The above instructions/clarifications issues with the approval of Standing Technical Committee of the Department in its 7th (2019) meeting held on 03.05.2019 at 11:30 AM and the Minutes of Meeting issued vide Superintending Engineer, Project Circle, Haryana Irr. & W.R. Department, Panchkula letter No. 2353-74/132-WSTC dt. 20.05.2019.


Executive Engineer/Works,
For Engineer-in-Chief
Irrigation and Water Resources Deptt,
Haryana, Panchkula.

1. Copy to PS to PSIWR for information of worthy PSIWR.
2. Copy to PS to EIC for information of worthy EIC.

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